

Managing Effectively in Today's Public Health Environment



Prepare for new management challenges and build skills in managing staff, budgets, projects, and partnerships

Important Points:

- Course runs June through October 2018
- Offered in a blended format:
In-person classroom sessions, live webinars and *self-paced*, *online* trainings
- Additional required weekly assignments: homework, team-based discussion board
- Commitment to attend ALL sessions is required
- Registration information is on the back of this document
- **COST: \$100 if member of CLPH organization, \$150 if not**

Topics covered include:

- Leading Organizational Change
- Managing People
- Managing Budgets and Fiscal Resources
- Managing Projects & Teams
- Managing Operations and Office Performance
- From Manager to Leader

Additional Funding Provided By the Coalition for Local Public Health (CLPH):

Massachusetts Association of Health Boards
Massachusetts Association of Public Health Nurses
Massachusetts Environmental Health Association
Massachusetts Health Officers Association
Massachusetts Public Health Association

To view syllabus and timeline, go to: <http://tinyurl.com/nephtc-mgmt>

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Managing Effectively in Today's Public Health Environment Registration Form

Name _____

Job Title: _____

Agency _____

Day Phone _____

Email _____

Participation in the course requires:

- Completion of a pre-test, post-test, evaluations and a change style indicator test
- 2 in-person classroom sessions (June 19 and October 9)
- 10 live webinars—2 hours each (recorded, may miss up to two with permission and make-up work)
- 8 On Your Time (self-paced, online) trainings
- Additional required weekly assignments: homework and team-based discussion board with peers and Mentors
- Attendance at both in-person sessions and completion of all other requirements is required for graduation.

Also required (to be supplied after registration is confirmed):

- 1 paragraph biography
- Description of reason why you are taking the course
- 1 digital copy of a 'headshot' image of you

The supervisor is in agreement that the trainee may participate in the course, as described above.

Supervisor signature

Date: _____

**Please print and mail this registration form,
along with a check for the appropriate amount
made out to MHOA to:**

MHOA
81 School Street
Winchendon, MA 01475

Enclosed:

- ☐ CLPH Member \$100
- ☐ Non-member \$150

Once your registration in the course is confirmed, you will be sent an enrollment key to access the online aspects of the course. You will need to create an online log-in if you do not already have one and then supply your required biography, photo and reason for taking the course.